

Entry Yr/Date: _____
Yr Level: _____ Room: _____



**ADMISSION FORM
STUDENT DETAILS**

USE BLOCK LETTERS

Sex: Male Female

Child's SURNAME: _____
DATE OF BIRTH ____/____/____

Legal SURNAME: _____
RESIDENTIAL ADDRESS: _____

Postcode _____

1st Name: _____
2nd Name: _____
Preferred Name: _____

ACCESS RESTRICTIONS : NO [] YES []

If 'Yes' please attach copy of supporting/legal documentation.
Is this student in the care of Department of Child Protection (DCP)
Chief Executive Office
NO [] Yes []

Home Phone: _____
Mobile: _____

Please specify the name of DCD Case Manger, their DCP District
and contact phone details. _____

PARENT / GUARDIAN DETAILS
Child lives with Both Parents [] or Mother/Father (Circle)

Names of BROTHERS & SISTERS attending this school:

***Indicate the order in which the following people should be contacted in an EMERGENCY.
eg: [1] Mother/Guardian [2] Father/Guardian [3] Other Contacts**

EMERGENCY CONTACTS

*[] **Mother/Guardian Details.** Please indicate your relationship to the student _____

Title _____ First Name _____ Surname _____

Workplace Phone/Mobile: _____ Personal Mobile: _____

Email Address _____

Mailing Address _____ Home Phone _____
(If different from above) (If different from above)

*[] **Father/Guardian Details.** Please indicate your relationship to the student _____

Title _____ First Name _____ Surname _____

Workplace Phone/Mobile: _____ Personal Mobile: _____

Email Address _____

Mailing Address (If different from above) _____ Home Phone _____
(If different from above) (If different from above)

*[] **Other Contact Details:** Please indicate relationship to student e.g. Step-parent, Friend, Grandparent _____

Title _____ First Name _____ Surname _____

Home Phone _____ Work Phone _____ Mobile No _____

*[] **Other Contact Details:** Please indicate relationship to student e.g. Step-parent, Friend, Grandparent _____

Title _____ First Name _____ Surname _____

Home Phone _____ Work Phone _____ Mobile No _____

Please advise the school if there are any other contacts you would like recorded.

ADDITIONAL INFORMATION ON PARENT/GUARDIAN/CARER

Parent/Guardian/Carer 1 Details

Title: _____ First Name: _____ Surname: _____

Please indicate relationship to the student: _____

Occupation: _____ Workplace/Employer: _____

Do you mainly speak English at home? YES NO

If you answered NO to this question what other language/s do you speak at home? _____

What is the highest year of primary or secondary school you have completed?	What is the level of the highest qualification you have completed?
Year 12 or equivalent <input type="checkbox"/>	Bachelor degree or above <input type="checkbox"/>
Year 11 or equivalent <input type="checkbox"/>	Advanced diploma/Diploma <input type="checkbox"/>
Year 10 or equivalent <input type="checkbox"/>	Certificate I to IV (including trade certificate) <input type="checkbox"/>
Year 9 or equivalent or below <input type="checkbox"/> (If you did not attend school, mark 'Year 9 or equivalent or below')	No non-school qualification <input type="checkbox"/>

What is your occupation group? (Write 1, 2, 3, 4 or 8) Please select the appropriate parental occupation group from the list provided. If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation. If you have not been in **paid work in the last 12 months**, enter '8' above

Parent/Guardian/Carer 2 Details

Title: _____ First Name: _____ Surname: _____

Please indicate relationship to the student: _____

Occupation: _____ Workplace/Employer: _____

Do you mainly speak English at home? YES NO

If you answered NO to this question what other language/s do you speak at home? _____

What is the highest year of primary or secondary school you have completed?	What is the level of the highest qualification you have completed?
Year 12 or equivalent <input type="checkbox"/>	Bachelor degree or above <input type="checkbox"/>
Year 11 or equivalent <input type="checkbox"/>	Advanced diploma/Diploma <input type="checkbox"/>
Year 10 or equivalent <input type="checkbox"/>	Certificate I to IV (including trade certificate) <input type="checkbox"/>
Year 9 or equivalent or below <input type="checkbox"/> (If you did not attend school, mark 'Year 9 or equivalent or below')	No non-school qualification <input type="checkbox"/>

What is your occupation group? (Write 1, 2, 3, 4 or 8) Please select the appropriate parental occupation group from the list provided. If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation. If you have not been in **paid work in the last 12 months**, enter '8' above

Student First Language: _____

Main Language spoken by student at home: _____

Is the student of **ABORIGINAL OR TORRES STRAIT ISLANDER ORIGIN?** NO

YES, Aboriginal

YES, Torres Strait Islander

For students of both Aboriginal and Torres Strait Islander origin, mark both 'YES' boxes

ADDITIONAL INFORMATION ON STUDENT

Religion _____ Do you wish your child to participate in religious / other activities: YES NO

(If **NO** please specify) _____

IF STUDENT OR PARENT WERE NOT BORN IN AUSTRALIA (this section MUST BE completed)

PARENT CITIZENSHIP: Australian Other – (Please specify) _____

STUDENT CITIZENSHIP Australian Other – (Please specify) _____

PERMANENT RESIDENT YES NO *If either 'NO' please provide the following details.*

INTERNATIONAL FEE PAYING (if known) _____ YES NO

DATE PARENT ENTERED AUSTRALIA ____/____/____ VISA SUB CLASS NO & EXPIRY DATE. _____

DATE STUDENT ENTERED AUSTRALIA ____/____/____ VISA SUB CLASS NO & EXPIRY DATE. _____

PARENT'S COUNTRY OF BIRTH: _____ STUDENT'S COUNTRY OF BIRTH: _____

PREVIOUS SCHOOL (if applicable) _____ or

If previously enrolled in **Home Education**, specify the Education District: _____

Consent Form

At **Redcliffe primary School** we aim to offer your child the widest range of learning opportunities and celebrate learning whenever possible. This may often require some form of parental consent. This form asks you to consent (or otherwise) to your child's participation / use / access to several aspects of the school program. At all times we make the very best efforts to exercise exemplary standards in respect of duty of care.

MEDIA CONSENT

Children's images and/or their work are often published to recognise excellence or effort and may appear in newspapers, on the internet, in newsletters or on film or video. Their names may also be included but no contact details are provided. Work/images captured by the school will be kept for no longer than is necessary for the purposes outlined above and will be stored and disposed of securely.

- Yes, I give consent to my child to have his/her image and/or work published as described above.
 No, I do not give consent.

In addition, see Appendix F of the Student's online policy.

INTERNET ACCESS

Student access to the internet is provided in accordance with the school policy (available from the office or school website). Student access is contingent on abiding by the users' Code of Conduct.

- Yes, my child has permission to access the internet in accordance with school policy.
 No, I do not give consent.

In addition, see the School's policy and the Student's online policy.

VIEWING CONSENT

Children often watch videos / DVDs / television documentaries as part of their learning. Almost always these are 'G' rated and don't require consent. Very occasionally something with a 'PG' rating is appropriate for which we would need parental permission.

- Yes, I consent to my child viewing items with a 'PG' rating if deemed suitable by the teacher and school administration.
 No, I do not give consent.

LOCAL EXCURSIONS

Children occasionally walk within the local area for minor excursions under the supervision of the teacher and attend activities in local parks, nature reserves, another school, city council library or shopping centre. On all occasions, parents will be notified of the local excursion.

- Yes, I consent to my child participating in teacher supervised local excursions which may involve short walks to and from the school.
 No, I do not give consent.

The school also has the Newsletter accessible on the Website. Please subscribe to www.redcliffeps.wa.edu.au

Name of student: _____ Year/Class/Room: _____

Name of person signing the consent form: _____

Please indicate relationship to the student (e.g. parent/guardian/responsible person): _____

Parent Signature: _____ Date: _____

Medical Practice
(Name & Address) _____

Doctor's Name _____ **Phone:** _____

Permission given to contact **Medical Practice / Doctor** in a medical emergency **YES** **NO**

Permission given to administer **First Aid.** **YES** **NO**

Do you have Ambulance Cover? **YES** **NO**
(If there is a medical emergency parent or guardian is expected to meet the cost of the Ambulance.)

Dental Practice
(Name & Address) _____ **Phone** _____

Medical Conditions

Medical / Health Conditions /Allergies

Allergy – Anaphylaxis Asthma Diabetes Diagnosed migraine/headaches
 Seizure Disorder (eg: Epilepsy) Hearing Condition (eg: Otitis media)
 Mental health or behavioural (eg: Depression, ADD/ADAH) Intensive Health Care Needed
 Other (eg bee stings, food) give details _____

(If the student has a medical condition or intensive health care needs, you will also need to complete a separate Health Care Authorisation / Medical Form.) FORMS COMPLETED: **YES** **NO**

Medic Alert Yes [] No [] **Medic Alert Condition** _____
Please provide details here of any other information you would like noted:

Does the student have a DISABILITY? **YES** **NO** if YES, please specify.

Disability: _____

Please indicate where you have documentation about your child's disability in any of the following areas. Copies of this documentation will be required for school records.

- Autism Spectrum Disorder
- Severe Mental Disorder
- Deaf or Hard of Hearing
- Specific Speech Language Impairment
- Intellectual Disability
- Global Developmental Delay(prior to age 6)
- Vision Impairment
- Physical Disability

TO BE SIGNED BY THE PERSON ENROLLING THE STUDENT

I declare the above particulars to be true and correct in every respect and I am authorised to enrol this child..

Name of person enrolling student (**Please print**) _____

Signature: _____ **Date** ____/____/____

Parent/Guardian _____ **Date** ____/____/____

Admission of this student is confirmed _____ **Date** ____/____/____

Signature of Office Staff

Office Use Only

ENTERING REDCLIFFE PRIMARYSCHOOL

BIRTH CERTIFICATE SIGHTED: **YES** [] **NO** [] **CERTIFICATE REG. NO:** _____

Date Sighted ____/____/____

IMMUNISATION RECORDS: **YES** [] **NO** []

OUT OF SCHOOL INTAKE AREA **YES** [] **NO** []

COMMENCEMENT DATE: ____/____/____ **Year Level** _____

Room _____



Department of
Education

Parent Occupation Groups

Relates to questions in Parent 1 and Parent 2 sections of the Application for Enrolment form

GROUP 1	GROUP 2	GROUP 3	GROUP 4
<p>Senior management in large business organisation government administration & defence, and qualified professionals</p>	<p>Other business managers, arts/media/sportspersons and associate professionals</p>	<p>Tradesmen/women, clerks and skilled office, sales and service staff</p>	<p>Machine operators, hospitality staff, assistants, labourers and related workers</p>
<p>Senior executive/ manager/ department head in industry, commerce, media or other large organisation.</p> <p>Public service manager (section head or above), regional director, health/education/police/ fire services administrator.</p> <p>Other administrator [school Principal, faculty head/dean, library/museum/gallery director, research facility director].</p> <p>Defence Forces Commissioned Officer.</p> <p>Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.</p> <p>Health, Education, Law, Social Welfare, Engineering, Science, Computing professional.</p> <p>Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer].</p> <p>Air/sea transport [aircraft/ships captain/officer/pilot, flight officer, flying instructor, air traffic controller].</p>	<p>Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.</p> <p>Specialist manager [finance/engineering/productio n/ personnel/ industrial relations/ sales/marketing].</p> <p>Financial services manager [bank branch manager, finance/ investment/insurance broker, credit/loans officer].</p> <p>Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency].</p> <p>Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author], media presenter, photographer, designer, illustrator, proof reader, sportsman/ woman, coach, trainer, sports official].</p> <p>Associate professionals generally have diploma/technical qualifications and support managers and professionals.</p> <p>Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional.</p> <p>Business/administration [recruitment/employment/indus trial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager].</p> <p>Defence Forces senior Non-Commissioned Officer.</p>	<p>Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.</p> <p>Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/ inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent/customer services clerk, admissions clerk].</p> <p>Skilled office, sales and service staff</p> <p>Office [secretary, personal assistant, desktop publishing operator, switchboard operator].</p> <p>Sales [company sales representative, auctioneer, insurance agent/ assessor/loss adjuster, market researcher].</p> <p>Service [aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor].</p>	<p>Drivers, mobile plant, production/ processing machinery and other machinery operators</p> <p>Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper].</p> <p>Office assistants, sales assistants and other assistants</p> <p>Office [typist, word processing/data entry/business machine operator, receptionist, office assistant].</p> <p>Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker].</p> <p>Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant].</p> <p>Labourers and related workers</p> <p>Defence Forces ranks below senior NCO not included in other groups.</p> <p>Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand].</p> <p>Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].</p>

These categories have been determined nationally and are designed as broad occupational groupings. All Australian states and territories use the same categories.